

ANNUAL FACILITY EVALUATION FORM

To be completed prior to the first meet held at the facility in the swim year.

Facility Name: _____

Completed by: _____ Date: _____

| | BEST | AVERAGE | NEEDS ATTENTION |
|---|------|---------|-----------------|
| SPECIALITY AREAS: | | | |
| Are HVAC and building operational equipment rooms functional and inspected? | | | |
| Are sprinkler system rooms functional and inspected? | | | |
| Are electrical system rooms functional and inspected? | | | |
| Are computer router rooms functional and inspected? | | | |
| Are storage rooms for cleaning equipment and cleaning chemicals inspected and secure? | | | |
| Are pool equipment treatment rooms inspected and functional? | | | |
| Are record storage areas and private offices inspected and functional? | | | |
| FILTER ROOM: | | | |
| Is the pool pump functional and inspected? | | | |
| Are pump strainer baskets cleaned and functional? | | | |
| Are pipes and valves functional and inspected?? | | | |
| Are pool heaters functional and inspected? | | | |
| Are Ultra Violet units functional and inspected?? | | | |
| Are automatic chlorinator units inspected and functional? | | | |
| Are shower and bathroom water heaters functional and inspected? | | | |
| HVAC: | | | |
| Are heating and air conditioning for shower rooms functional and inspected yearly? | | | |
| Are exterior units bringing in outside air cleaned and inspected annually? | | | |
| Are back up fuses stocked for all units? | | | |
| Are fan and blower motors lubricated according to suggested guidelines regularly? | | | |
| DEHUMIDIFIER: | | | |
| Are dehumidifiers cleaned regularly preventing a chlorine smell in the facility? | | | |
| Are filters, compressors, belts, etc. checked annually? | | | |
| Are ducts and vents cleaned annually? | | | |
| LIGHTING: | | | |
| Is lighting in working order? | | | |

Form is fillable. Save form to computer then complete and save again. If using a Mac, select 'Print' then 'Save as pdf'.

Submit completed form to: businessoffice@virginiaswimming.org